

FIELD TRIP BY PRIVATELY OWNED/RENTED VEHICLE
(Or any means other than school bus)
San Bernardino City Unified School District

Dear Driver:

The following field trip is scheduled:

Destination: _____ Date: _____

Purpose: _____

The students are scheduled to leave at _____ and return by _____
(Date; Time) (Date; Time)

If you are willing to provide student transportation for this trip, there are some responsibilities and minimum requirements of which you should be aware:

- 1) Your privately owned vehicle must have at least the minimum insurance coverage outlined in California Vehicle Code Section 16430.
- 2) In the event of an accident, you and your own insurance company would incur the primary liability. Following this, the San Bernardino City Unified School District insurance would satisfy a judgment in excess of that provided by your auto insurance company.
- 3) The vehicle must have a capacity of no more than ten occupants. Any vehicle used to transport students, which is designed to carry more the ten occupants, must be a school bus. (Education Code 39830)
- 4) No fee or financial charges are to be made for pupil transportation in a private vehicle.

It will be my responsibility as the class teacher to have on file for each field trip, a parent-signed permission slip for each child in your car authorizing a field trip in a privately owned vehicle.

Thank you,

Teacher's Name (print): _____

Teacher's Signature: _____

I am over the age of eighteen. I hold a valid California Driver's License. I have read and understand the information and the minimum instructions. I do carry the above insurance and to the best of my knowledge my car is mechanically sound. I will take all reasonable precautions in order to ensure the safety of the students including insisting on use of the required passenger restraint systems. I am willing to provide transportation for _____ children for this trip.

Driver's Signature _____ Date: _____

I have verified that this volunteer driver:

- 1) Is over the age of eighteen
- 2) Has a current valid California Driver's License
- 3) Has a current auto liability and property insurance required by California Vehicle Code Section 16430
- 4) Has the appropriate passenger restraints for every occupant of the vehicle
- 5) Is driving no larger than a ten passenger vehicle

Principal's Signature: _____ Date: _____

MULTIPLE EVENTS

DATE	TIME	PLACE

Please list schedule of activities that your student will be allowed to attend.